HB SOUND & LIGHT PRESENTS

Altru HEALTH SYSTEM

GREENWAY TAKEOVER FESTIVAL

Happy Harry's BOTTLE SHOPS

SEPTEMBER 10-14, 2020

Food Vendor Application

Downtown Grand Forks on the Greenway

Booth cost: 18% sales

Applications are due by July 8, 2020.

Save time and money with Greenway Festival Dollars
You don't need to deal with cash or credit card fees

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FOOD & BEVERAGE
APPLICATION CHECKLIST

Concessionaire Name: _____

APPLICATION DEADLINE IS **JULY 8, 2020** BY 5:00PM.
ONLY COMPLETE APPLICATIONS WILL BE ACCEPTED.

- ☐ Application
- ☐ Menu
- ☐ Food License
- ☐ Photos of previous event set-up and Menu items to be SOLD

RETURN APPLICATIONS, PAPERWORK AND PAYMENT TO:

HB Presents
101 North 8th Street
Grand Forks, ND 58203
P. 701-775-1150 | tricia.lunski@hbsound.com

QUESTIONS?

Tricia Halvorson Lunski | 701-775-1150 | tricia.lunski@hbsound.com
Brian Lofthus | 701-775-1150 | brian.lofthus@hbsound.com

Staff Use Only

Received: _____ Approved: _____ Not Approved:_____ Notified: _____

Payment: _____ Amount: _____ Receipt #: _____ Booth #: _____

Notes: _____

GTF GENERAL INFORMATION & TERMS OF PARTICIPATION

BOOTH SALES:

- Greenway Takeover Festival will be using a ticket system for food and beverage. Sheets with 10 - $1 tickets will be sold to attendees by GTF staff. Greenway Takeover Festival will keep 18% of all sales, so please adjust your pricing accordingly. Concessionaires are **NOT** allowed to accept any payment except Festival Tickets - all sales will be done with the ticket system.

GENERAL INFORMATION:

- Dates: Thursday - Sunday, September 10-14, 2020
- Admission free before 6pm on Thurs, Friday, Saturday and all day Sunday, nobody is asked to leave.
- $5-$20 admission after 6pm on Thursday, Friday & Saturday
- Event Location: Grand Forks Greenway - near 50-98 Riverboat Rd, Grand Forks, ND 58203
- Expected Attendance: 20,000+
- Event will be held rain or shine
- Overnight security provided
- NO OUTSIDE FOOD OR BEVERAGE allowed

VENDOR FEE:

- **$600 deposit in the form of a check that will be returned after the festival - guarantees your arrival**
- **Vendor who fails to be open for all festival hours will forfeit deposit**
- **Vendor discovered accepting any form of payments besides festival dollars will forfeit deposit**
- **Vendor driving on unauthorized areas of the Greenway grounds will forfeit deposit**
- Fuel cost for electricity is $50 (50 amp at 220v) for the full festival
- Seating will be provided for customers
- Vendor deposit must be included with application
- Forms of payment accepted: Check (made to HB Presents)
- Exhibitor will be charged an additional $35 for returned payments

SETTLEMENT:

- Tickets will be counted and logged daily with a representative from the Festival and your company. Please note - tickets will be logged after lunch on Friday and Saturday and the end of each night and other agreed upon times.
- Vendors will be paid for sales by check from HB Presents the following week of the festival.

APPLICATION:

- Deadline is **July 8, 2020**
- A maximum of 12 Food Trucks will be accepted.
- Application must be filled out completely with all required items and payment submitted.
- Application submission is not guaranteed acceptance
- Once the Concessionaire space is full, exhibitors will be placed on a waiting list
- Greenway Takeover Festival has the right to reject an exhibitor for any reason
- GTF will work hard to make sure menus don't overlap thriough vendors. Example - we will only allow one mini donut vendor.

CANCELLATION POLICY:

- No refunds allowed after **5pm on August 4, 2020**
- All cancellations shall be in writing to Tricia Halvorson Lunski at tricia.lunski@hbsound.com

SCHEDULE:
Music and/or entertainment will be provided during all open hours

THURSDAY 9/5/19	FRIDAY 9/6/19	SATURDAY 9/7/19	SUNDAY 9/8/19
			Possible church service
5pm - Gates Open	**11am-2:00 pm - Gates Open for Lunch**	**11am - Gates Open**	**11am - Gates Open**
6pm - Opening Band	**5pm - Gates Reopen**		**Headliner**
8pm - Headliner	**9pm - Headliner**	**9pm - Headliner**	
10pm - Curfew	**11pm - Curfew**	**11pm - Curfew**	**Gates will close sometime between 2pm-4pm.**

EXHIBITOR REQUIREMENTS:

- Lighting source for the picnic area will be provided
- Generator space is available, please communicate your needs
- Food Trucks and booths must be placed at the agreed upon time and must be open during festival hours
- All Food trucks and booths are subject to inspection by the City of Grand Forks
- No alcohol can be sold

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FOOD & BEVERAGE APPLICATION

Please print clearly and fill out completely:

Concessionaire Name:	
Contact Name:	
Phone:	Fax:
Cell Phone:	Email:
City, State, Zip:	
Day of Event Contact:	Will this person be on site?:
The Greenway Takeover Festival will provide electricity via Generator. Tell us your needs:	

Additional needs:

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FOOD & BEVERAGE MENU

Please print clearly and fill out completely:

Concessionaire Name: _____

Please list ALL items that will be sold in your booth.
Please round pricing to the nearest dollar amount

ITEM:	PRICE:

Concessionaires MUST provide their own:

Supplies
Fire Extinguisher
Signage
Outdoor Rated Extension Cords

I, _____, understand that the Greenway Takeover Festival uses a ticket system and the GTF will retain 18% of all proceeds. All tickets are sold in $1 increments and will not require change. I am responsible for all taxes for all sales in my Food Truck or booth. Greenway Takeover Festival will pay all credit cards fees.

I, _____, understand:

- **Vendor who fails to be open for all festival hours will forfeit deposit**
- **Vendor discovered accepting any form of payments besides festival dollars will forfeit deposit**
- **Vendor driving on unauthorized areas of the Greenway grounds will forfeit deposit**

_____ _____

Signature, Owner of Food Truck or booth Date

_____ _____

Signature, Festival Manager Date